

(Sample)

Date: xx xx 2016

TO WHOM IT MAY CONCERN

Name: xxx

Student ID No: xxx

This is to certify that the above named student is currently registered on the xxx (Programme) at the xxx (Higher Education Institution) as a full-time/part-time student. The shortest duration of the above programme is x years. He/She was admitted on xxx (day, month and year) and is expected to complete the programme in xxx (month and year). He/She has completed the registration of 2016/2017 academic year.

(Signature with seal)

(Name)

(Title)